

**WILTON WATER WORKS  
MONTHLY MEETING  
WEDNESDAY FEBRUARY 24, 2016  
TOWN HALL COURTROOM 6:30PM  
DRAFT Minutes**

1 WILTON WATER WORKS held its monthly meeting WEDNESDAY February 24,  
2 2016 at 6:30 PM in the Town Hall Courtroom. Present were Commissioners Bill  
3 Condra (Chairman), Steve Elliott and Frank Edelblut; Superintendent Mike  
4 Bergeron; Clerk Joanna K. Eckstrom; Tracey Ewing WWW customer.

5  
6 The following agenda was addressed:

- 7
- 8 • Call to order – Chairman Condra called the meeting to order at 6:30PM.
  - 9
  - 10 • Public Input / Comment – None
  - 11
  - 12 • Minutes from January 28, 2016 – several corrections were made to the  
13 two Public Hearing sections of the minutes; on a motion by Mr Elliott,  
14 seconded by Mr Edelblut, unanimously approved, clerk will incorporate  
15 corrections and send update to Commissioners via e-mail. Sections to be  
16 reviewed and approved via e-mail or at next regular meeting.
  - 17
  - 18 On a motion by Mr Elliott, seconded by Mr Edelblut, minutes of Jan 28  
19 regular meeting were unanimously approved as written.
  - 20
  - 21 • Accounts Receivable (Jane Farrell report) – Jane’s collector’s report  
22 shows that \$12,824.90 is outstanding (uncollected) at February 23, 2016.  
23 Most recent billing for 4<sup>th</sup> qtr 2015 was due 2/22/16. Mr Edelblut will  
24 continue working with Jane on making reports more easily read.
  - 25
  - 26 • Accounts Payable (Pam Atwood report) No Expense Report – Mr Edelblut  
27 continues work with Pam / Caitlin reports.
  - 28
  - 29 • Follow up of Rate Increase - Increase to quarterly fee from \$23 to \$28 was  
30 approved at the January 28<sup>th</sup> meeting. Mr Edelblut presented several  
31 scenarios for the metered rate.
  - 32

33 After much discussion, Mr Edelblut moved, Mr Elliott seconded that the  
34 metered rate be increased from \$2 per thousand gallons to \$3.25 per  
35 thousand gallons, and that any appropriated but unexpended income be  
36 transferred to the WWW Capital Improvement Plan reserve account, or  
37 other reserve account that the Commissioners designate. Motion  
38 UNANIMOUSLY approved.

39  
40 Clerk confirmed that the new rates - \$28 per quarter user fee and \$3.25  
41 per 1K metered per quarter – are to be effective with 1<sup>st</sup> quarter 2016  
42 billing period (1/1/16-3/31/16).

43

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44       • Superintendent's Report

45           Mike noted that he had responded to households with frozen water  
46           services and damaged meters during recent cold. Some meters can be  
47           repaired and re-used except those that have lead in them. Mike will repair  
48           and put into reserve any NL (no lead) units. Freeze-ups are not WWW's  
49           responsibility; customer is responsible for cost of new meter (\$228).

50  
51           Mike is continuing clean up at pump station – patch, paint, etc.

52  
53           He will start mapping 'below ground' WWW equipment.

54  
55       • Other / New Business

56           Kermit Williams – is only candidate for WWW commissioner. Steve  
57           formally thanked Bill for his service and dedication to WWW. Steve  
58           is eligible to be next Chairman. This will be decided at the March  
59           meeting.

60  
61           Follow up on audit for WWW accounting – defer to future meeting.

62  
63           Tracey Ewing asked about changing her two family home to a one-  
64           meter system. WWW declined to do this; she was referred to  
65           Sewer Commission for changes there.

66  
67       *Next meetings:*

68           *Town Elections – March 8, 2016*

69           *Town Meeting – March 10*

70           *WWW Meeting – March 24, 2016*

71  
72       There being no other business, meeting was adjourned at 7:45PM.

73  
74       Respectfully submitted,  
75       Joanna K Eckstrom, Clerk